**Soil Amendment Treatment (Compost) Process Monitoring**

Standard Operating Procedure

(Corresponds with slide 23 in PSA Grower Manual, Soil Amendments Module)

**Purpose:**

**Compost method used** (ex. Static or turned):

**Process:**

**1.**

**2.**

**3.**

**4.**

**5.**

**6. \_\_\_\_\_\_** (Person) will visually observe to verify that workers are following the proper procedure as stated above.

**Corrective Actions:**

**1.**

**2.**

**3.**

**4.**

**Documentation and Record Keeping:**

***Note: these are required for FSMA compliance***

1. **\_\_\_\_\_\_\_\_\_\_\_\_** (Person) will record and sign or initial the record of the appropriate process controls for the method used (for example: time, temperature, turning, and other processing steps) on the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and/or location of log).
2. **\_\_\_\_\_\_\_\_\_\_\_\_** (Person, must be a supervisor or responsible party) will **review**, **sign**, and **date** the associated records \_\_\_\_\_\_\_\_\_\_\_\_\_ (frequency; must be within a reasonable time after the records are made).
3. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (name of log) is to be kept on file in \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (location) for a minimum of 2 years.

Date Implemented: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_